

HIRE FEES FOR BECCLES PUBLIC HALL 2017

Session	Mon	Tue	Wed	Thu	Fri	Sat	Sun
A 8am – 1pm	Yellow	Yellow	Yellow	Yellow	Cyan	Red	Cyan
B 1pm – 6pm	Yellow	Yellow	Yellow	Yellow	Cyan	Red	Cyan
C 6pm – 11pm	Cyan	Cyan	Cyan	Cyan	Red	Red	Cyan

 **Off Peak** £35.00 per session or part session

 **Mid Peak** £56.00 per session or part session

 **Peak** £78.00 per session or part session

Adjustments to the rate:

Registered charities (Charity No. required)	- 10%
Commercial/Government organisations	+ 60%
Residents & Community	Standard rate

Notes:

- Rates include pay bar and/or pay refreshments service
- Discretionary rates may be available for long term hire or regular use
- Session times may be flexible – subject to negotiation
- Additional charges will apply (per session where appropriate) for extra services such as:
 - Changes to the default stage set up (Orientation/Extensions, etc) - from £20.00
 - Set up tables, chairs, etc - from £20.00
 - Table cloths for tables (laundry charge) - from £2.50 per table
 - Provide Front of House staff and/or Back Stage staff - from £20.00
 - Provide Technical staff & Equipment - from £40.00
 - (Wireless/radio microphone hire – £10.00/£25.00 per system per day/week inc. Channel 38 licence)
 - Supply & use of additional technical/specialist equipment - from £40.00
 - Tuning of Steinway grand piano - from £40.00
 - Box office & online ticket sales at BPH (including credit/debit card sales) - 10p per ticket of capacity (min £15.00)
 - Printing posters from your electronic master (PDF, JPEG, Word, etc) - from 10p per poster
 - Your event included in BPH brochure/advertising - from £15.00
 - Promotion and/or advertising facilities for your event - from £15.00
 - (Details of advertising facilities available – please see “Promotion & Advertising Policy & Procedure” document)
 - Providing public liability insurance - from £25.00
 - Providing first aid cover - from £40.00
 - Cleaning supplement (where relevant) - from £20.00
 - Waste disposal supplement (where relevant) - from £20.00

Please enquire about any specific requirements for your hire – we are able to meet most requests
Full details of additional charges are available on application

All enquiries regarding the hire of Beccles Public Hall should be addressed to:

John Cushing, 5 Wesley Close, Beccles, Suffolk NR34 9UZ Tel: 01502 712329 Email: john@becclespublichall.com

BLL (Beccles Lido Limited) owns and manages the Beccles Public Hall & Theatre

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